

## MEMORANDUM

To: NMAPC Board of Directors

From: Stephen R. Lindauer, Impartial Secretary/CEO *SRL*

Date: July 15, 2010

Re: **NMAPC Board of Directors Meeting – August 24, 2010**  
**Lansdowne Resort - Lansdowne, Virginia**

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The next meeting of the **National Maintenance Agreements Policy Committee, Inc. (NMAPC) Board of Directors** is scheduled for **Tuesday, August 24, 2010** from **3:00 PM to 5:00 PM** at the **Lansdowne Resort**, 44050 Woodridge Parkway, Lansdowne, Virginia 20176. The resort telephone number is (703) 729-8400. The meeting will be held in conjunction with the third quarter NMAPC Labor-Management Committee meeting scheduled for August 25-26, 2010 at the Lansdowne Resort.

To complete online registration visit the NMAPC website at [www.nmapc.org](http://www.nmapc.org) and select **Events & Meetings**, next select **Meetings and Conferences**, then select **NMAPC Board of Directors Meeting**, then enter your **Username** and **Password**, then click-on **RSVP**, select from **Options: Yes** (will attend meeting), **No** (will not attend meeting), **Maybe** (not sure at this time), then click on **Respond**. If you select **"Yes"** complete the **Meeting Registration** page.

The NMAPC have reserved a block of rooms for arrival on 8/24/10 and departure on 8/27/10 at a special rate of \$139.00 per night, plus tax for single or double occupancy. Please indicate **your arrival and departure dates when registering** for the meeting. **THE NMAPC WILL MAKE ALL SLEEPING ROOM RESERVATIONS. Friday, August 6, 2010 is the cut-off date.** Lansdowne Resort is offering **complimentary shuttle service to-and-from Dulles International Airport (IAD)** for all NMAPC guests. For shuttle service reservations please call **(800) 541-4801** and select the **Transportation** option. Reservations are required.

If you have any questions regarding online registration, or if you need your **Username** and **Password**, please contact Ms. Gwen Jackson at (703) 841-9707 extension 111. All questions regarding the agenda please contact me at (703) 841-9707 extension 117.

SRL/gj