

To: Contractors applying under the terms of the National Maintenance Agreements

From: Stephen R. Lindauer
Impartial Secretary/Chief Executive Officer

Subject: **Procedures for becoming signatory to the National Maintenance Agreements**

Contractors apply to work under the terms of the National Maintenance Agreements by submitting a request through the NMAPC Web site at **www.NMAPC.org**. Upon completion, the form is transmitted **directly** to the applicable international union(s) for review.

Each individual accessing www.NMAPC.org needs a unique username and password. If you are unsure whether a username and password is already set up for you, please click the "LOGIN HELP" link. If you need to create a new account click the "CREATE PROFILE" link.

Application Procedure:

1. Login to www.NMAPC.org (*with your username and password*);
2. Click "Become Signatory" and scroll down to "Click here to continue to online form;"
3. Check the box(es) that correspond to the union(s) with which you wish to become signatory and click "Continue."

Notification of your request will be sent directly to the international union(s). The international union(s) will review your request and contact you via e-mail. If you wish to inquire about the status of the process, you must contact the international union(s) directly. Contact information for each international union is available www.NMAPC.org under Union Contacts.

4. After the online application is completed the International Union(s) will send the contractor copies of the appropriate NMA signatory agreements to be signed and returned to the International Union(s). The contractor will receive an email when final action has been taken.

Thank you for your cooperation in this matter. If there are any questions, please contact the NMAPC office.

For more information, please visit the **NMA I.Q. – eLearning Resource Center**.
(<http://www.nmai.org/becoming-signatory/>)